

STATE OF ILLINOIS

ILLINOIS COMMERCE COMMISSION

Illinois Commerce Commission
On Its Own Motion

Amendment of 83 Ill. Adm. Code 200

00-0353

ILLINOIS
COMMERCE COMMISSION
Aug 2 4 28 PM '00
CHIEF CLERK'S OFFICE

SUPPLEMENTAL STAFF COMMENTS ON
THE FIRST NOTICE OF PROPOSED AMENDMENTS

The Staff of the Illinois Commerce Commission ("Staff") has the following supplemental comments concerning the proposed amendments to 83 Ill. Adm. Code 200 published at 24 Ill. Reg. 7806 (June 2, 2000).

Section 200.110(a): The currently proposed amendment is does not specify the color of paper to be used for documents filed with the Commission. The color of paper can affect the quality of the results of scanning the document. While the possibility of a person submitting a document to the Commission on anything except white paper may seem remote, Staff would prefer to establish the policy now that white paper is the standard for filing. Staff proposes the following language, incorporating the previous Staff suggested language, to set this standard:

All pleadings and documents filed with the Commission shall be typewritten or printed on white paper 8 1/2 inches by 11 inches or capable of being printed on white paper 8 1/2 inches by 11 inches ~~typewritten or printed on paper cut or folded so that the size shall not exceed a width of 8 1/2 inches and a length of 11 inches~~ and shall have inside margins of one inch ~~not less than 1 inch wide~~. All exhibits of a documentary character shall, whenever practical, conform to these said requirements of size and margin. The ~~If typewritten~~, the impression shall be on one side of the paper only and shall be double spaced; footnotes and quotations may be single spaced and indented.

Section 200.110(b): This should be revised to require that persons submitting documents to the Commission use black as the color of the font. Other colors may not scan or copy properly, leading to delays in processing. In addition, it is critical that the print be on a white background, to prevent problems in scanning and printing. Staff proposes the following language, incorporating the previous Staff suggested language, to set this standard:

All pleadings or other documents shall be composed in either Arial or Times New Roman font, black type on white background. The text of the pleadings or documents shall be at least 12-point or larger. Footnotes and other material not in the body of the text, such as financial data exhibits shall be at least 10-point or larger. Persons filing a formal complaint pursuant to Section 200.170 using the complaint form provided by the Commission may complete the form in handwriting.

The Staff of the Illinois Commerce Commission respectfully requests that the Commission include the suggested modifications to Section 200.110 for the submission of the second notice of proposed rulemaking to the Joint Committee on Administrative Rules.

Respectfully submitted,



Conrad S. Rubinkowski
Staff Attorney

Counsel for the Staff of the Illinois
Commerce Commission

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NOTICE OF FILING

TO: Attached Service List

PLEASE TAKE NOTICE that on this 2nd day of August, 2000, I have filed with the Chief Clerk of the Illinois Commerce Commission, the Supplemental Staff Comments on the First Notice of Proposed Amendments, copies of which are hereby served upon you.



CONRAD S. RUBINKOWSKI
Staff Attorney

Counsel for the Staff of the Illinois Commerce
Commission

CERTIFICATE OF SERVICE

I hereby certify that copies of the foregoing Notice of Filing, together with the Supplemental Staff Comments on the First Notice of Proposed Amendments, was served upon the parties on the attached service list by first class mail, proper postage prepaid, on the 2nd day of August, 2000.



CONRAD S. RUBINKOWSKI

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Amendment of 83 Ill. Adm. Code 200***

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